

**WASHINGTON TOWNSHIP
COUNTY OF NORTHAMPTON
COMMONWEALTH OF PENNSYLVANIA**

Road Department Maintenance & Equipment Operator/CDL

Washington Township, Northampton County, PA is accepting applications for a full-time road worker. Operate equipment, road maintenance and township property maintenance. Valid driver's license required. CDL required. The full job description and application are available on our website washington-township.com or at the Township Office located at 1021 Washington Blvd. Bangor PA 18013, during regular office hours. Applications will be accepted until the position is filled.

OVERVIEW

The Road Department Maintenance and Equipment Operator/CDL position requires a wide variety of work, including but not limited to, the maintenance of Washington Township's Road system, equipment and public works buildings. The individual reports to the Roadmaster. This is a full-time position consisting of 40 hours per week. Overtime is a requirement of this position as the work includes road support during rain, snow and ice storms.

TYPICAL DUTIES AND RESPONSIBILITIES

- Operate township vehicles and heavy equipment operate in a safe and productive manner.
- Perform road maintenance and repair including, but not limited to; road paving, patching and crack sealing.
- Maintain sign inventory, install and repair street signs.
- Remove trees, branches, roadside leaf and debris from roadways.
- Install storm water systems along with cleaning and repairing storm water inlets and pipes.
- Perform snow and ice control; plow roads, utilize snow shovels and snow blowers, and apply salt/cinders and all treatment of roads.
- Mowing and related work assigned areas along roads, open spaces, drainage areas, rights-of-way, township property, etc.
- Routine and preventative maintenance of township vehicles and equipment; mechanical, electrical, welding, etc.
- Coordinate maintenance of all vehicles as required per owner's manual that cannot be performed in house
- Perform general cleaning and washing of vehicles, equipment and all garage areas.
- Perform building and ground maintenance of all Township property including, but not limited to; light carpentry, painting, moving of heavy boxes or equipment and large objects.
- Participation in training activities as defined by the Roadmaster
- Accurately complete administrative forms and reports in a timely fashion
- Additional duties and manual labor may be assigned as needed.

REQUIRED KNOWLEDGE, SKILLS AND BEHAVIORS

- Knowledge of and experience in using a variety of hand and power tools including, but not limited to, mowers, saws, trimmers, etc.
- Knowledge of and experience in driving/using a variety of vehicles/heavy equipment in a safe manner
- Demonstrate the operation of special Highway Department equipment including, but not limited to, tar machine, leaf picker, spreader, steam cleaner, air compressor, jack hammer, welder, etc.

- Perform a variety of manual tasks including, but not limited to; heavy manual labor for prolonged periods, often under adverse climatic conditions.
- Sufficient physical strength to work under adverse weather conditions.
- Walk, lift, and bend while carrying heavy objects
- Apply common sense understanding to carry out instruction
- Communicate effectively
- Drive, as required
- Exercise sound judgment in evaluating situations and in making decisions
- Adhere to all rules, regulations and procedures necessary to maintain required licenses, certificates and/or registrations
- Attend meetings requested by Roadmaster
- Carry out job functions with or without supervision
- Carry out job functions without posing a direct threat to health or safety to self or others.
- Maintain acceptable attendance standards
- Maintain confidentiality of information
- Maintain socially appropriate behavior
- Request assistance when appropriate
- Safely and skillfully use equipment, tools, machines, vehicles
- Work more than eight (8) hours per day when required
- Respond to call out any hour of any day or night
- Understand and comply with drug use/abuse policies and procedures
- Understand and comply with personnel policies and procedures
- Understand and comply with safety policies and procedures
- Work courteously and tactfully when dealing with others
- Work in coordination with others
- Work under pressure

REQUIREMENTS TO HOLD THIS POSITON

- High school diploma or GED
- Two years' experience in the repair of public works type equipment
- Valid Pennsylvania Driver's License
- Valid Pennsylvania Commercial Driver's License (CDL); Class A or B
- Demonstrated use of standard public works department equipment, including but not limited to; snowplow, cinder spreader, dump trucker, roller, pick-up truck, lawn equipment.
- Must be able to follow written and oral directions.
- Must possess routine knowledge of vehicle and equipment operation methods
- Must be able to work outdoors for extended periods of time
- Individual must be part of the PSATS CDL Random Drug Testing Program.

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