

Regular Meeting March 8, 2023

The Regular Meeting of the Washington Township Board of Supervisors was held on March 8, 2023, at 7:00 pm. The meeting was in-person. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:02 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Officer Kaiser, for Chief Krome who was absent, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, and Interim Zoning Officer Tina Serfass. Township Engineer Jeffrey Ott was absent. There were (4) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

EXECUTIVE SESSION

Chairman Smith announced that the Board of Supervisors held an Executive Session today from 6:45 - 7:00 pm to address personnel issues. Chief James Krome was also in attendance.

APPROVAL OF BILLS:

General Fund	#	19553-19609	\$	77,001.06
Garbage Fund	#	1232-1232	\$	81,068.92
Recreation Fund	#	1789-1790	\$	162.91
Sinking Fund	#		\$	0

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$77,001.06, the Garbage Fund bills in the amount of \$81,068.92, the Recreation Fund bills in the amount of \$162.91 and Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None Vote 2 – 0 – 1

TAX DUPLICATE CHANGES: Interim Changes, Garbage Changes

There were three (3) 2023 interim real estate additions & three (3) garbage additions at 205 Green Meadow Lane, 71 Labar Rd and 31 Ryan Dr and one (1) garbage deletion at 94 Molasses Rd in February 2023.

Chair Smith moved to approve the three (3) interim real estate and garbage additions and one (1) garbage deletion and Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

TREASURER'S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of February 28, 2023 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Regular Meeting of February 8, 2023. Chair Smith moved to approve the minutes of the regular meeting held on February 8, 2023. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

CORRESPONDENCE:

- 1) Slate Belt Chamber of Commerce March Newsletter - noted
- 2) Lehigh Valley Watershed Conference – March 14, 2023 @ Lehigh University - noted
- 3) Lehigh Valley Transportation Study Meeting – March 15, 2023 – 6PM @ the Washington Twp Building – noted

4) **PSATS January-February Newsletter** – noted

PUBLIC COMMENT:

RECREATION: Justin Huratiak

- 1) **Recreation Complex Sign Update** – in process
- 2) **Grants** – Supervisor Huratiak reported that he and Rec Secretary/Bookkeeper Cosenza-Marcotte had a meeting with Northampton County and the DCNR to get information on applying for a grant with each entity. They walked the complex and are looking to submit on a dog park and another pickleball court. Applications are due the end of March and the middle of April.
- 3) **Complaint on Basketball Court** – Supervisor Huratiak reported that the NCCD received a complaint on the location of the new basketball court being in the wrong location. The court was moved slightly to which the NCCD found no violation because the size didn't change.

POLICE DEPARTMENT REPORT: Officer Kaiser for Chief James Krome

- 1) **Incident Report**
There were 220 documented “calls for service” in February 2023.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of February 2023 was 3914
- 3) **Vehicle Purchase**
Sec Purdue advised that the Township opened the GASB bank account to hold funding for supplemental disability payments for the police department. The Township no longer has any officers that would qualify for this money, per the parameters set. The Chief would like to have the account closed and use the balance for the purchase of a new vehicle.

Chair Smith made a motion to close the GASB account and use the funds for the purchase of a new police vehicle. Supervisor Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **Approval of Body/Car Camera Standard Operating Procedure**
Sol. Ceraul did a review of the document and recommended approval to the Board.

Chair Smith made a motion to approve the Body/Car Camera Standard Operating Procedure.

Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report**
The February 2023 report was presented to the Board of Supervisors.
- 2) **Continued Discussion Regarding UCC Opt-In/Opt-Out**
The Board of Supervisors asked ZO Serfass to reach out the PA Labor & Industry another time before they discuss the next steps.

ENGINEER'S REPORT: Ott Consulting was absent but submitted an Engineer's report

- 1) **MS4 Stormwater Management Ordinance Update**
- 2) **45 Glenn Ct – water complaint**
Sec. Purdue advised the Board that Engineer Ott did do a review of the property and couldn't confirm water issues that day but asked that photos be provided during a storm or that Ott Consulting be called to look at the property when the water is there, just to see what is happening. Eng. Ott advised that he can make himself available at the March afternoon meeting and go over this issue with Board.

Craig Hester, property owner where the water is settling, was present and gave the Board more input and videos showing the water runoff. Mr. Hester said he will attend the afternoon meeting when Eng. Ott can attend so the issue can be settled.

3) Fee – Springfield Dr. Lot Line Adj.

Mr. Fee again expressed his unhappiness with the fees that he had to pay for the lot line adjustment. Supervisor Huratiak explained to Mr. Fee that the PaMPC governs these issues and that he can submit a claim to them for the fees, but that the Board couldn't return fees to him.

Mr. Fee also asked for an extension to the time required to record signed/approved plans.

Chair Smith made a motion to approve a 6-month extension requiring Mr. Fee to record his approved plans no later than September 8, 2023. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Use of Resources to Support Process** – Noted
- 2) **Renewal Coming Due on Letter of Credit for James Dotta/Coldot for Highlands East & Church of the Nazarene** – Sec. Purdue advised that the renewal letters are complete and received.
- 3) **Commercial Package & Workers Compensation Renewals** – Three (3) agencies are working on quotes. We haven't received anything to date but have requested all by April 1, 2023.
- 4) **Audit of 2021 Records** - Presentation is scheduled for the Special meeting, Wednesday, March 22, 2023 at 3:30 pm.
- 5) **Approval to Obtain Crack Seal Bids**

Chair Smith made a motion for the office to obtain crack seal bids. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 6) **Liquid Fuels 2022 Tax Fund Payment of \$220,462.22 Received. The 2022 amount was \$214,313.47.** - noted
- 7) **Areland Dr. Request for a Streetlight** – Sec. Purdue advised that a resident on Areland Dr. called requesting a streetlight be installed. The Board discussed this and decided that they would not install a streetlight at this time. Sec. Purdue to let the resident know.

ROADMASTER'S REPORT: Robert Smith

- 1) **Award of the 2023 Road Project – Mount Pleasant Rd.**

The Board reviewed the bid results. Livengood Excavating was the lowest bidder.

Chair Smith made a motion to award the 2023 Road Project to Livengood Excavating for \$436,319.20. Supervisor Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 2) **Street Sweeping** – Scheduled for the week of April 10, 2023.
- 3) **John Deere Zero-Turn Mower** – Road Foreman Hester advised that the Rec Complex is going to need another mower in order to keep up with maintenance this year. He received a quote from Hilltop Sales and Service. He didn't have the quote with him but said the new machine was roughly \$24,000.00.

Chair Smith made a motion to purchase the John Deere Zero-Turn Mower from Hilltop Sales and Service using American Rescue Plan Funds, with the purchase not to exceed \$25,000.00.

Supervisor Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

SOLICITOR'S REPORT: David Ceraul

- 1) **Municipal Boundary Agreement between Bangor and Washington Township**
Sol Ceraul advised that The Bangor Borough Planning Commission has received an application for this project. The Board agreed that if/when the BBPC approves the application, they will approve the municipal boundary line to be moved.
- 2) **Township Election District Line to be Moved** – Sol. Ceraul received a civil decision from the Court of Common Pleas of Northampton County that the Washington Township Upper and Lower District line has been moved to make the voting district numbers more even.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 8:40 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors