

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS' MEETING  
July 9, 2025**

**CALL TO ORDER:** Chairman Smith called the meeting to order at 7:05 p.m.

Present: Chairman Robert Smith, Vice Chair Carl Tolino, and Supervisor Justin Huratiak; Solicitor Ricky Santee, Solicitor; Interim Zoning Officer Howard Beers; Daren Martocci of Keystone Consulting Engineers; and Police Chief James Krome.

Excused: Secretary/Treasurer Sharon Cifuentes. There were 8 people in the audience.

Chairman Smith announced that the meeting would be recorded for the purpose of creating minutes.

**PLEDGE OF ALLEGIANCE:** Recited

**APPROVAL OF BILLS:**

General Fund	CK#'s 21070-21114	\$67,088.57
Garbage Fund	CK#'s 1261	\$81,891.12
Recreation Fund	CK#'s 18634-1868	\$29,264.39

**Chairman Smith moved to approve the General Fund Bills in the amount of \$67,088.57. Supervisor Huratiak seconded.**

**VOTE 2-0-1**

**Chairman Smith moved to approve the Garbage Fund Bills in the amount of \$81,891.12 and the Recreation Fund Bills in the amount of \$29,264.39. Supervisor Huratiak\_ seconded.**

**VOTE 3-0-0**

**APPROVAL OF TAX CHANGES:** Interim Real Estate and Additions, Garbage Additions Real Estate Changes June 2025 – (1) \$6.00

**Chairman Smith moved to approve the Real Estate Tax changes in the amount of \$6.00. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

**TREASURER REPORT:** Read by Supervisor Huratiak

1) Account Balance Review

**APPROVAL OF MINUTES:** Robert Smith

- 1) Approval of the Board of Supervisor Meeting Minutes of June 11, 2025.

**Chairman Smith moved to approve the minutes of the Board of Supervisors' meeting of June 11, 2025. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

**PUBLIC COMMENT:** None

**CORRESPONDENCE:**

- 1) DEP – Meadowbrook Mobile Home Park. Update provided by Township Engineer Martocci. The DEP has made the decision that a planning module component 2 and hydro study are required. The Board, Engineer and Solicitor discussed the planning, study, fines, complaints, there was no update on pumping and building maintenance . Next step would be meeting with the DEP.

**RECREATION:** Justin Huratiak – Update on the dog park. The fence is complete. Next will be the benches.

**POLICE DEPARTMENT REPORT:** Chief James Krome

- 1) **Incident Report** – In the month of May there were 238 calls and 5 arrests
- 2) **Police Vehicle Mileage** – Mileage for the month of May was 5,271 miles.
- 3) **Vehicle Sale** – Municibid - There were no bids on the truck. Will list it again at the previous price.

**ZONING REPORT:** Howard Beers

- 1) **Activity Report** – Discussed
- 2) **Complaint Report** - Discussed
- 3) **Codes Officer Appointment**

**Chairman Smith motioned to appoint Howard Beers as Code Enforcement Officer. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

- 4) **File with District Magistrate**

**Chairman Smith motioned to approve filing with the District Magistrate for 82 American Bangor Rd, 430 Washington Blvd., and 1372 Richmond Rd.**

**Supervisor Huratiak motioned to have Solicitor Santee attend the Zoning Hearing Board meeting for 455 American Bangor Rd. Chairman Smith seconded.**

**ENGINEER'S REPORT:** Daren Martocci, KCE – Discussed BMP Options for the 2024 MS4 Report.

- 1.) Front Street Project – Discussed

**BOARD OF SUPERVISORS:** Robert Smith

1) Insurance Claim – Road Storage Barn – Discussed determining replacement value  
**Supervisor Huratiak motioned to have Vicki Mack gather proposals. Vice Chairman Tolino seconded.**

**VOTE 3-0-0**

- 2) Debit/Credit Cards – Not discussed
- 3) Proposed Ordinance for Driveway Permits – Discussion tabled until next meeting. – Township Solicitor, Zoning Officer and Engineer will a revised ordinance and application.
- 4) Liquid Fuels Expenditure -
- 5) Washington Township Volunteer Fire Company Donation – Hunter, Todd Weaver and Tighe Lane presented request for an additional donation.
- 6)

**Supervisor Huratiak motioned to donate \$15,000 to the Washington Township Volunteer Fire Company out of the Board of Supervisors general account. Vice Chairman Tolino seconded.**

**VOTE 2-0-1**

**ROADMASTER'S REPORT:** Robert Smith

- 1) **Road Building** -No update
- 2) **Temporary Hoop Building** – Discussed 20' x 40' temporary storage building. Secretary to determine if it would be covered by insurance.

**SOLICITOR'S REPORT:** Richard Santee

1) Plainfield Township – Waste Management Communication – Discussed.  
**Supervisor Huratiak motioned to have Solicitor Santee send a letter to LVPC. Chairman Smith seconded.**

**VOTE 3-0-0**

**ADJOURNMENT: Chairman Smith moved to adjourn the meeting at 9:15 PM. Supervisor Huratiak seconded.**

**VOTE 3-0-0**

The Secretary/Treasurer was not present due to unforeseen circumstances. The Board of Supervisors announced the meeting would be recorded for the purpose of creating minutes. The Township Engineer and Zoning Officer took notes for back up. The recording device failed in the first approximately 10 minutes of the meeting. These minutes were created from a compilation of the notes taken by the Township Engineer and Interim Zoning Officer.

Respectfully submitted,

Sharon Cifuentes  
Secretary/Treasurer