

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting January 10, 2024**

The Regular Meeting of the Washington Township Board of Supervisors was held on January 10, 2024, at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:00 PM. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul and Interim Zoning Officer Tina Serfass. Ott Consulting was absent. There were (3) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund	#	20110-20161	\$58,323.88
Garbage Fund	#	1242-1242	\$81,315.58
Recreation Fund	#	1820	\$ 130.00
Sinking Fund	#	3037	\$27,744.29

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$58,323.88. Super. Huratiak seconded the motion. Vice Chair Tolino abstained

Public Comment: None **Vote 2 – 0 – 1**

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,315.58, Recreation Fund bills in the amount of \$130.00 and Sinking Fund bills in the amount of \$27,744.29. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

TAX CHANGES: Real Estate Tax Changes, Garbage Changes

There were (0) interim real estate & garbage additions.

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of December 31, 2023 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Meeting of December 13, 2023

2) Organization Meeting of January 2, 2024

Chair Smith moved to approve the minutes of the December 13, 2023. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

Chair Smith moved to approve the minutes from the January 2, 2024 Organization meeting. Vice Chair Tolino seconded the motion. Super. Huratiak abstained.

Public Comment: None **Vote 2 – 0 – 1**

CORRESPONDENCE:

- 1) PSATS Conference Registration Materials and Newsletter**
- 2) Slate Belt Chamber of Commerce Newsletter**
- 3) Ann Flood – Concealed Carry Seminar**

4) The Chamber – Annual Mayors & Municipal Officials Reception

5) Northampton County Request for Drop Box Location

We received an email from the County Elections Board requesting a ballot drop box be left at our location for both the primary and general elections. Sec. Purdue talked with Chief Krome and we can meet all of the required perimeters. The Board decided that it was okay to have the box here.

PUBLIC COMMENT:

- 1) Tighe Lane, Fire Chief, gave the Board a Happy New Year and gave the count on all calls from 2023.
- 2) Pat Lee from the Blue Valley Rescue Squad addressed the Board with a write-up of what they would like to have listed on our website. Sec. Purdue advised that Vicki Mack, from the office, tried contacting them for web address, phones numbers, general information, etc to put on the website, and hasn't received a call back. Pat gave his cell number for Vicki to contact.

RECREATION: Justin Huratiak – nothing to report

POLICE DEPARTMENT REPORT: Chief James Krome

1) Incident Report

There were 223 documented “calls for service” in Dec 2023.

2) Police Vehicle Mileage

Total mileage for the police vehicles for the month of Dec 2023 was 3537.

- 3) Full Time Police Officer** - Chief Krome requested that the Board appoint Glen Connelly to the open FT Officer Position effective February 25, 2024.

Chair Smith moved to appoint Glen Connelly to Full Time Officer effective 2/25/24. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report** - The Dec 2023 report was presented to the Board of Supervisors.
- 2) **UCC Opt-In/Opt-Out** – Waiting on update from the State.

ENGINEER’S REPORT:

- 1) **MS4 Stormwater Management Ordinance Update – Exp. 9/2024** – Ott Consulting advised via email prior to the meeting that there is no update to report. Sol. Ceraul advised that he is still trying to make contact with the Episcopal Apts new owners.

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Status** – The Board would like to use the remaining funds towards the 2024 road project. More details and numbers to be finalized once the project is bid.
- 2) **Township Building Generator**
Penn Power came out and discovered that the generator was never put back into the “ON” mode and tested the unit. The generator is working.
- 3) **Plan Slate Belt Template Agreement**
At the December 13, 2023 meeting Super. Huratiak asked Sol. Ceraul review the “template” agreement that we received from Lehigh County. Sol. Ceraul reviewed and said that version seemed fine.
- 4) **Pension Audit**
Sec. Purdue advised we received a call from the Pa Attorney General’s office on December 7, 2023 regarding the pension audit. All documents requested have been sent over. They will call back after the new year to set up a meeting to go over the documents. Haven’t heard back yet but will advise once this is scheduled.
- 5) **Professional/Police Liability Renewals**
Sec. Purdue has sent completed applications to both agents that we work with and is awaiting quotes. The effective date is Feb 1, 2024, so there will not be another meeting before we need to renew. She

asked the Board to make a motion tonight to allow her to review the quotes and go with the best option.

Chair Smith moved to have Sec. Purdue review the professional and police liability policies and move forward with the best option. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

6) Auditors Meeting, January 3, 2024

The Township Auditors met on January 3, 2024 and held a public meeting to determine the payroll rate for all working Supervisors.

7) Co-Stars Salt Contract Participation for 2024-25025 Due March 15, 2024

Chair Smith said that we should submit again for 650 tons. Sec. Purdue will submit online.

8) Municipal Tax Information Document Filed with DCED, as required – Noted

9) Municipal “Elected and Appointed Officials: Document Filed with DCED, as required - Noted

10) Creditech Garbage Lien Letters – The Township received the liens to be filed. Chair Smith signed all tonight so all letters will be mailed tomorrow.

ROADMASTER’S REPORT: Robert Smith

1) 2024 Road Project – The Board reviewed the totals for the projected work for 2024 Road Project as provided by Road Foreman Hester last month.

Chair Smith made a motion to pave Brodt and Johnson Roads and to seal coat Treetop, Red Oak, Winding Way, Palomino, Appaloosa, Clydesdale, Mustang, Thoroughbred, Starseed, Crystal, Fox Gap, Green Tree and Flicksville Rds. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

SOLICITOR’S REPORT: David Ceraul

1) Alternate Solicitor Santee – Quarry Ridge – Municipal Line Agreement with Bangor Borough – Atty Santee advised via email prior to the meeting that the contractor has submitted a new plan to the Bangor PC that will result in fewer or no buildings in Washington Township. There is no further progress at this time.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 7:37 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors