

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS  
Regular Meeting July 10, 2024**

**The Regular Meeting of the Washington Township Board of Supervisors was held on July 10, 2024, at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.**

**CALL TO ORDER:** Chair Smith called the meeting to order at 7:00pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Secretary/Treasurer Sharon Cifuentes, Solicitor David Ceraul, Zachary Karasek of Ott Consulting, Alt. Solicitor Ricky Santee of Shay, Santee, Kelhart and Deschler and Chief Krome. There were 3 people in the audience.

**PLEDGE OF ALLEGIANCE:** Recited

**INTRODUCTION:** Chair Smith introduced new Secretary/Treasurer Sharon Cifuentes

**EXECUTIVE SESSION**

Chairman Smith announced that the Board of Supervisors held an Executive Session before the meeting from 6:15 pm to 7:00 pm for a personnel matter. Sol. Ceraul was also in attendance.

**APPROVAL OF BILLS:**

<b>General Fund</b>	<b>#</b>	<b>20436-20490</b>	<b>\$110,350.64</b>
<b>Garbage Fund</b>	<b>#</b>	<b>1249</b>	<b>\$81,603.35</b>
<b>Recreation Fund</b>	<b>#</b>	<b>1836-1837</b>	<b>\$189.12</b>

All bills are on file in the Administration Building and can be viewed during regular business hours.

**Chair Smith moved to approve the General Fund bills in the amount of \$110,350.64. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.**

**Public Comment:** None      **Vote 2 – 0 – 1**

**Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,603.35 and Recreation Fund bills in the amount of \$189.12. Vice Chair Tolino seconded the motion.**

**Public Comment:** None      **Vote 3 – 0**

**TAX CHANGES:** Real Estate Tax Changes, Garbage Changes  
Real Estate 2024 – (0) Garbage 2024 – (0)

**Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Vice Chair Tolino seconded the motion.**

**Public Comment:** None      **Vote 3 – 0**

**TREASURER’S REPORT: Sharon Cifuentes**

**1) Account Balance Review**

The account balances as of June 28, 2024, were reviewed.

**APPROVAL OF MINUTES: Robert Smith**

**1) Meeting of June 12, 2024**

**Chair Smith moved to approve the minutes of June 12, 2024. Super. Huratiak seconded the motion.**

**Public Comment:** None      **Vote 3 – 0**

**CORRESPONDENCE:**

1) 2024 Corrective Action Plan from Bangor Borough Sewer Authority

**PUBLIC COMMENT:** None

**RECREATION: Justin Huratiak –**  
nothing to report

**POLICE DEPARTMENT REPORT: Chief Krome**

**1) Incident Report**

There were 274 documented “calls for service” in July 2024.

**2) Police Vehicle Mileage**

Total mileage for the police vehicles for the month of June 2024 was 6586.

**3) Resignation – Chief Krome presented the resignation letter of part-time Patrolman Mitchell Clinton.**

**Chair Smith made a motion to accept the resignation of part-time Patrolman Mitchell Clinton. Supervisor Tolino seconded the motion.**

**Public Comment: None           Vote 3-0**

**ZONING REPORT:**

**1) Zoning Officer Position & Alternate Zoning Officer – Discussed.**

**Chair Smith made a motion to leave Katie Purdue as interim zoning officer as previously appointed and to advertise the zoning officer positions. Supervisor Tolino seconded the motion.**

**Public Comment: None           Vote 3-0**

**2) Activity Report -** The May 2024 report was presented to the Board of Supervisors.

**3) UCC Opt-In/Opt-Out –** Waiting for an update from the State.

**4) Open Violations –** discussed.

455 American Bangor Rd - The Board advises that interim zoning officer Katie Purdue should file if there is no response to cease and desist letter from the owner.

**5) Meadowbrook Mobile Home Park – July 12, 2024 Magistrate**

601 Richmond Rd. – Solicitor Ceraul contacted deceased owner’s council. They will probably want a continuance. Discussion about septic issues, repairs, replacement, costs, pumping, flow, and creek.

**Public Comment:** Joe Tietz, of 104 Rutt Rd: Could you get me permission to put a meter in? I am a licensed plumber. I’m not allowed to enter the well house. Would know what the flow is.

**Supervisor Huratiak made a motion to authorize Solicitor Ceraul to contact the previous owner’s council, get permission to let Joe Tietz access well and place a meter, and to pump. Chairman Smith seconded the motion.**

**Public comment: none           Vote 3-0**

**Amended motion to include a title search.**

**Public comment: None           Vote 3-0**

**ENGINEER’S REPORT: Zachary Karasek**

**1) MS4 Stormwater Management Ordinance Update – Exp. 9/2024**

Discussion about the need to update now if it will be changed by LVPC and can we postpone our update. Zachary Karasek will speak with LVPC

**2) Layman Law LLC – Request Update to Act 537 Plan**

Letter was received and under advisement

**BOARD OF SUPERVISORS: Robert Smith**

**Discussion of Country Mews –** discussed roads, zoning permits, and LOC, or other security.

**Supervisor Huratiak made a motion to approve Interim ZO Perdue to research LOC or bond and to send letter to rescind permits for existing homes. No further permits to be issued. Supervisor Tolino seconded the motion.**

**Public Comment: none           Vote 3-0**

**1) Municipal Boundary Line Agreement between Bangor and Washington Township**

**Quarry Ridge –** Alternate Solicitor Santee stated we have unanswered questions and suggested the need for a point person from Bangor Borough, the township, and the developer. DEP is looking for written confirmation of ongoing plans to move the municipal boundary line, so we don’t have to update our 537.

- 2) **Professional Services**
- 3) **Planning Commission Vacancy –**

**Chairman Smith made a motion to advertise for the planning commission vacancy. Supervisor Huratiak seconded the motion.**

**Public Comment: none                      Vote 3-0**

- 4) **Advertise for Township Auditor**

**Chairman Smith made a motion to advertise for the township auditor. Supervisor Tolino seconded the motion.**

**Public Comment: none                      Vote 3-0**

- 5) **Approval of Payments for Road Projects**

**Chairman Smith made a motion to approve the payment of \$200,000.00 to Bracalente Construction from the Liquid Fuels Account, \$188,863.52 to Bracalente Construction from the General Fund Account for the 2024 Paving Road Project, and \$292,757.30 to Asphalt Maintenance Solutions from the General Fund Account using American Rescue Plan Funds for the 2024 Oil and Chip Road Project. Supervisor Tolino seconded the motion.**

**Public Comment: none                      Vote 3-0**

#### **Transfer of Funds**

**Chairman Smith made a motion to approve a total of \$153,900.00 from the General Tax Fund to the Sinking funds as follows: \$91,500 to the Sinking Building Fund, \$30,600.00 to the Sinking Fund 2015 Road Emergency and \$31,800.00 to the Sinking Fund 2020 Rec loan. Supervisor Tolino seconded the motion.**

**Public Comment: none                      Vote 3-0**

- 6) **2023-2024 WC Audit – premium return**
- 7) **Township audit is complete – No findings**

#### **ROADMASTER’S REPORT – Robert Smith**

- 1) **Larry Eichlin – 394 Bangor Junction Rd - Speeding, Accidents, Overweight Vehicles**  
Complaint read by Robert Smith. Supervisor Tolino stated it was a State Police matter.
- 2) **Road Pick Up Truck – discussed**

**Chairman Smith made a motion to purchase Road department pick up truck from Reagle for \$76, 570.90. Supervisor Tolino seconded the motion.**

**Public Comment: none                      Vote 3-0**

**SOLICITOR’S REPORT: David Ceraul – nothing to report**

#### **ADJOURNMENT:**

**Chairman Smith made a motion to adjourn at 9:15 pm, Supervisor Huratiak seconded the motion.**

**Public Comment: none                      Vote 3-0**

Respectfully submitted,

Sharon Cifuentes  
Secretary/Treasurer  
Washington Township Board of Supervisors