

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting May 10, 2023**

The Regular Meeting of the Washington Township Board of Supervisors was held on May 10, 2023, at 7:00 pm. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:07 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Interim Zoning Officer Tina Serfass and Dominick DiPaolo of Ott Engineering. There was (1) person in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund	#	19678-19723	\$118,343.95
Garbage Fund	#	1234-1234	\$ 81,068.92
Recreation Fund	#	1795-1798	\$ 1308.92
Sinking Fund	#		\$ 0

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$118,343.95 Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None Vote 2 – 0 – 1

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,068.92 and the Recreation Fund bills in the amount of \$1308.92. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

TAX DUPLICATE CHANGES: Real Estate Tax Changes, Garbage Changes

There were three (3) interim real estate changes & one (1) garbage change.

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None Vote 3 – 0

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of April 30, 2023 were reviewed.

APPROVAL OF MINUTES: Robert Smith

2) Regular Meeting of April 12, 2023.

Chair Smith moved to approve the minutes of the regular meeting held on April 12, 2023. Vice Chair Tolino seconded the motion.

Public Comment: None Vote 3 – 0

CORRESPONDENCE:

- 1) Notification from PA American Water** – Sec. Purdue advised that we received a notice from PA American Water that the routine flushing of the water distribution system in our area will be done between Tues. May 9, 2023 through Wed. May 31, 2023.
- 2) Greater Northampton Area Chamber Upcoming Events** – Noted

PUBLIC COMMENT:

- 1) Attorney Victor Scomillio addressed the Board regarding a possible “minor subdivision”.** Atty Scomillio represents Nolan Perin, owner of lot F9 10 1A 0134, located at Rt 191. The owner is proposing to subdivide and sell a portion of the lot to Rodney & Darlene Brodt. Sol. Ceraul reviewed the document prior to the meeting and advised that a “formal” SALDO application was not required and that Atty Scomillio can submit a resolution to the Township for review and signature.

RECREATION: Justin Huratiak

- 1) **Recreation Complex Sign Purchase** – Super. Huratiak purchased and picked up the signs. He will be contacting the ZO for permits prior to installation.
- 2) **Fertilizer/Pesticide Application** – Chair Smith stated that the fertilizer was done this week at the Recreation Complex. Sec. Purdue added that (2) road members are taking the certification test for the pesticide application on May 19, 2023, so this can be done after that.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report**
There were 217 documented “calls for service” in April 2023.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of April 2023 was 3803.

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report**
The April 2023 report was presented to the Board of Supervisors.
- 2) **Continued Discussion Regarding UCC Opt-In/Opt-Out**
No update

ENGINEER’S REPORT:

- 1) **MS4 Stormwater Management Ordinance Update** – No Update
- 2) **MS4 O&M Training is scheduled with the Road Dept for Friday June 16, 2023.**

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Use of Resources to Support Process** – No Update
- 2) **Approval to Obtain Quotes for Anti-Skid, Fuel Oil & Propane**

Chair Smith made a motion to approve the office obtaining quotes for Anti-Skid, Fuel Oil & Propane. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 3) **Temporary Office Clerk** – Sec Purdue advised that we are still unsure of when Lisa Shetler will return to the office, but that we could use another permanent admin asst and asked that the Board consider moving Vicki Mack from a temp employee to a permanent employee.
Chair Smith said that we should advertise this position. Sol. Ceraul advised that advertising isn’t required as Ms. Mack currently holds the position. Chair Smith would still like to advertise.

Chair Smith made a motion to advertise the PT Clerk position. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **Community Events** – Sec. Purdue addressed the Board stating that the office had a meeting and would like to see more community events happen. Starting small, they would like the Board’s support on a tree lighting ceremony with the date to be determined some time in December.
- 5) **Document Destruction** – the office will have another set of documents to destroy later in the year. We did obtain quotes last year, but the fee paid was so small, we will contact the same company again this year. We are looking to do this in the fall.
- 6) **2022-2023 WC Audit** - We have been contacted by the insurance auditor to do the 2022-2023 WC audit. Most of the information needed has already been gathered, but the rest is being done and will be sent to the auditor next week.
- 7) **Township Facebook Page** – in an added attempt to bring our community together, the office would like to open an Official Township Facebook page. The thought was to start with just an “information only” page and not so much of a comment/complaining forum but will see how it goes.

ROADMASTER’S REPORT: Robert Smith

- 1) **Street Sweeping** – Street Sweeping is complete.
- 2) **Line Painting Contract** – Sec. Purdue advised that the Lehigh Valley Cooperative Purchasing Council, (LVCP), did get quotes on the line painting. With only (2) bidders, the low bidder is DeAngelo Contracting.

The LVCPC plans to award this contract on May 17, 2023. The Township line painting can be done any time after that date.

- 3) **2023 Road Project** – the office sent out the annual letter to all residents on Mount Pleasant Road.

SOLICITOR’S REPORT: David Ceraul

- 1) **Municipal Boundary Agreement between Bangor and Washington Township** – Sol. Ceraul stated that the application for the Quarry Ridge project was in front of the Bangor Borough Planning Commission, (BBPC) the prior night and the BBPC recommended approval to the Bangor Borough Council.

Sol. Ceraul said that the municipal agreement to move the Township line can now move forward. Super. Huratiak said that the Board never received a copy of the plans to review, as requested, prior to approving an agreement. Sol. Ceraul advised that it was his understanding that the Board would approve an agreement if/when BBPC approved the application.

The Board requested that copies be sent now for their review and a meeting with Sol. Ceraul and Ott Consulting would need to take place to address the Boards questions and then determine the next step. Eng. DiPaolo will contact Bohler Engineering to have copies sent to the Township. Once received and reviewed the meeting can be scheduled.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 8:08 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors