

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting April 12, 2023**

The Regular Meeting of the Washington Township Board of Supervisors was held on April 12, 2023, at 7:00 pm. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:00 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, and Interim Zoning Officer Tina Serfass. Township Engineer Jeffrey Ott was absent. There was (1) person in the audience.

PLEDGE OF ALLEGIANCE: Recited

EXECUTIVE SESSION

Chairman Smith announced that the Board of Supervisors held an Executive Session today from 6:30 -6:45 pm to address police personnel issues. Chief James Krome was also in attendance.

APPROVAL OF BILLS:

General Fund	#	19610-19668	\$166,931.27
Garbage Fund	#	1233-1233	\$ 80,822.26
Recreation Fund	#	1791-1794	\$ 414.29
Sinking Fund	#		\$ 0

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$166,931.27, the Garbage Fund bills in the amount of \$80,822.26 and the Recreation Fund bills in the amount of \$414.29. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None **Vote 2 – 0 – 1**

TAX DUPLICATE CHANGES: Real Estate Tax Changes, Garbage Changes
There were zero (0) interim real estate changes & zero (0) garbage changes.

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of March 31, 2023 were reviewed.

APPROVAL OF MINUTES: Robert Smith

2) Regular Meeting of March 8, 2023 and Special Meeting of March 22, 2023.

Chair Smith moved to approve the minutes of the regular meeting held on March 8, 2023. Vice Chair Tolino seconded the motion. Chair Smith moved to approve the minutes of the special meeting held on March 22, 2023. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

CORRESPONDENCE:

- 1) Slate Belt Chamber of Commerce April Newsletter - noted
- 2) PSATS April Newsletter – noted
- 3) PSATS – noted

PUBLIC COMMENT:

RECREATION: Justin Huratiak

- 1) Livable Landscapes Grant and DCNR Grant Applications – Application was submitted.

POLICE DEPARTMENT REPORT: Officer Kaiser for Chief James Krome

1) Incident Report

There were 261 documented “calls for service” in March 2023.

2) Police Vehicle Mileage

Total mileage for the police vehicles for the month of March 2023 was 4372.

3) Hiring of Part-Time Officer – Chief Krome and the Board met with the new prospective part-time officer, Salvatore Cucciuffo and pending background check the position will be offered to him.

Chair Smith made a motion to hire Salvatore Cucciuffo as the new part-time police officer. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

ZONING REPORT: Interim Zoning Officer Tina Serfass

1) Activity Report

The March 2023 report was presented to the Board of Supervisors.

2) Continued Discussion Regarding UCC Opt-In/Opt-Out

No update

3) ZO Serfass advised the Board that she talked to owner of 851 Washington Blvd. This property has been selling furniture and other items from the front yard without obtaining the proper permits. The owner stated that she doesn’t have the means to move the items, but is not actively selling. The Board told ZO Serfass to have the owner clean up the yard, but authorized a 60- day extension to do so before further action is taken.

ENGINEER’S REPORT: Ott Consulting absent – Prior to meeting advised no issues to address

1) MS4 Stormwater Management Ordinance Update

BOARD OF SUPERVISORS: Robert Smith

1) American Rescue Plan Funding, Discussion Regarding Use of Funds and Use of Resources to Support Process – Chair Smith shared again that the 2023 Road Project will be to pave Mount Pleasant Rd and ARP funds will be used to help with the cost.

2) Commercial Package & Workers Compensation Renewals – The Board discussed with Sec. Purdue the coverages and premiums of the (3) quotes that were obtained, going with the lowest bidder Astra, through the Caputo Agency.

Chair Smith made a motion to move our commercial package and workers compensation coverage to a new agent, Caputo, with the policy written with Astra. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

3) Audit Status – Sec. Purdue advised that the 2022 DCED report was filed, and the audit results were advertised as required.

4) Award Crack Seal Contract – Asphalt Maintenance Solutions was the only bidder.

Chair Smith made a motion to award the Crack Seal contract to Asphalt Maintenance Solutions for \$24,220.00. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

5) Temporary Office Clerk – Due to the permanent Clerk, Lisa Shelter, being out for an unspecified, extended period of time, the office hired a part -time clerk, Vicki Mack.

Chair Smith made a motion to hire Vicki Mack on a temporary basis. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

ROADMASTER’S REPORT: Robert Smith

1) Street Sweeping – Street Sweeping started Monday April 10, 2023 and will be complete on Thursday.

2) 2023 John Deere Mower – Chair Smith advised that the new 2023 John Deere mower will be delivered Thursday 4.14.23.

SOLICITOR’S REPORT: David Ceraul

1) Municipal Boundary Agreement between Bangor and Washington Township – Sol. Ceraul stated that there has been no formal application submitted – no further information to report.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 7:26 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors