

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting
February 12, 2025, at 7:00 PM**

CALL TO ORDER: Chair Smith called the meeting to order at 7:02pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Sargeant Boheim, Secretary/Treasurer Sharon Cifuentes, Solicitor Ricky Santee, Interim Zoning Officer Howard Beers, Township Engineer Daren Martocci, and Road Foreman Craig Hester. There were five people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

1.) CORRECTION OF PREVIOUS RECREATION BILL REPORTS FOR OCTOBER 2024, NOVEMBER 2024 DECEMBER 2024, AND JANUARY 2024

Chairman Smith made a motion to correct the bill pay reports from 10/09/2024 to 01/08/2025, correcting Recreation Fund Check numbers and amounts as follows:

10/09/2024 - From no check to check # 1844 in the amount of \$40.08

11/13/2024 - From check # 1846 in the amount of \$1610.90 to check #1845-1846 in the amount of \$1652.73

12/11/2024 – From check# 1848 in the amount of \$170.00 to check# 1847-1848 in the amount of \$181.45

1/08/2025 – From check number 1850 in the amount of \$140.00 to check #1849-1850 in the amount of \$181.83. Supervisor Huratiak seconded the motion.

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2.) General Fund	Check # 20608-20662	Total \$229,423.70
Garbage Fund	Check # 1252	Total \$81,603.35
Sinking Fund	Check # 3038	Total \$27,573.41

Chairman Smith made a motion to approve the General Fund bills in the amount of \$229,423.70. Supervisor Huratiak seconded the motion.

Vote 2-0-1

Chairman Smith made a motion to approve the Garbage Fund and Sinking Fund bills in the amounts of \$81,603.35 and \$27,573.41. Vice Chairman Tolino seconded the motion.

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All bills are on file in the Administration Building and can be viewed during regular business hours.

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions
There were no tax changes

Chairman Smith made a motion to approve the tax changes of 0 (zero). Vice Chairman Tolino seconded the motion.

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TREASURERS REPORT: Sharon Cifuentes

- 1) Account Balance Review Secretary/Treasurer Cifuentes reviewed the township's account balances.

APPROVAL OF MINUTES: Robert Smith

- 1.) Approval of minutes from December 26, 2024, January 6, 2025, and January 8, 2025. **Chairman Smith motioned to approve the minutes of December 26,2024, January 6, 2025, and January 8, 2025. Supervisor Huratiak seconded the motion.**
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CORRESPONDENCE:

- 1.) **Quarry Ridge – Water Main Replacement** – Discussed. Will follow up with Don Peters of Bohler and Jeff Ott of Ott Engineering.
- 2.) **Corrective Action Plan Act 537 Bangor Borough and Washington Township Technical Deficiency Letter** - Discussed
- 3.) **ESSA Bank & Trust Proposal** – Discussed.
Supervisor Huratiak made a motion to authorize Secretary/Treasurer Sharon Cifuentes to provide the documents required by ESSA Bank to prepare a proposal for banking services. Chairman Smith seconded.
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PUBLIC COMMENT: Peter Layman of 366 Blue Valley Dr. Bangor PA spoke about his client Washington Terrace LLC., the township Act 537 Plan and the Bangor Borough sewage moratorium.

RECREATION: Justin Huratiak

- 1.) **Dog Park Fence**
Supervisor Huratiak motioned to bid for the dog park fence. Vice Chairman Tolino seconded.
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POLICE DEPARTMENT REPORT: Sargeant Boheim

- 1) **Incident Report** – For the month of January 2025 there were 262 calls for service, 35 traffic citations and 5 arrests.
- 2) **Police Vehicle Mileage** – January 2025 mileage was 4,784 miles
It was noted that car # 382's brakes will need to be retired or replaced.

ZONING REPORT: Howard Beers

- 1) **Activity Report** - 2 permits were issued. Violation letters were sent to 6 Flicksville Rd, 455 American Bangor Rd and 82 American Bangor Rd. Interim Zoning Officer suggested updating the township solar and junk ordinances. Solicitor Santee and Twp Engineer Martocci will follow up about the ordinances. Impervious coverage at 1545 Locke Heights Rd was also discussed.

ENGINEER'S REPORT: Daren Martocci

- 1.) Discussed Reed Whitenack Minor Land Development Plan
- 2.) Rereviewed grading plan for 264 Hester Rd. – Revised building location
- 3.) There were 2 (two) on lot septic permits.

BOARD OF SUPERVISORS: Robert Smith

- 1.) **Riley and Company Contract** – The audit engagement letter was sign by Chairman Smith
- 2.) **Watershed Restoration Grant** – Grant is part of the township MS4. The Township Roadcrew is to plant behind the Episcopal Apartments.
- 3.) **Whitenack Land Development – Township Engineer Martocci stated this is a 30 acre lot and is ready for action. Supervisor Huratiak motioned to approve the Reed Whitenack Land Development plan, including waivers. Chairman Smith seconded.**

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- 4.) **Police Benefit Elections** – There is no longer a need to discuss.
- 5.) **NPDES Permits Expiring PAD480111 and PAI132247** – The expiring permits were discussed.

Chairman Smith motioned to allow Township Engineer Daren Martocci of Keystone Consulting Engineers to review the permit applications. Vice Chairman Tolino seconded the motion.

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- 6.) **Pumper/Hauler** – The Board discussed a question from a pumper hauler received at the township office.
- 7.) **Ott Engineering – Outstanding Reviews** - Discussed
- 8.) **Majestic Way – Donation Letter** – The board reviewed a letter to be mailed to Biospectra, Inc. requesting a donation towards improving Majestic Way.
- 9.) **Alternate Solicitor** – Continue search for Alternate Solicitor.
- 10.) **Flood Plain Administrator** – Chairman Smith motioned to appoint Howard Beers as the Township's Flood Plain Administrator. Vice Chairman Tolino seconded.

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- 11.) **Budget Allocation** -Secretary/Treasurer brought to the Board's attention that a mathematical error caused the expenses in the General Fund Budget to be overstated by \$29,500.00.

- 12.) **Farm Lease** –

Chairman Smith motioned to offer to extend the farm lease for another term to Sean KneeBone. Supervisor Huratiak seconded.

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ROADMASTER'S REPORT: Robert Smith

- 1.) **Ryan Drive Update** -Kevin O'Donnell from PennDOT will try to have Ryan Dr. included in our liquid fuels.
- 2.) **Majestic Way** – Discussed above.
- 3.) **Road Salt Contract** – Road Foreman Hester will increase 2025-2026 Road Salt Contract to 650 tons.

SOLICITORS REPORT: Richard Santee

1.) Meadowbrook – Summary Appeal is April 14, 2025. Solicitor Santee suggested representing the township at the appeal.

Chairman Smith motioned to allow Solicitor Santee to request that Northampton County allow him to represent the township at the appeals. Vice Chairman Tolino seconded

Vote3-0

Discussion was had about needing a purchase agreement in place for the potential buyer of Meadowbrook before using the township's resources to meet with the purchaser. Such an agreement should be forwarded to the Township Solicitor. Also discussed were pumping and capping of the septic system and escrow requirements for Meadowbrook.

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 8:29 pm. Supervisor Huratiak seconded the motion.

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Respectfully submitted,

**Sharon Cifuentes
Secretary/Treasurer
Washington Township Board of Supervisors**