

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting March 13, 2024**

The Regular Meeting of the Washington Township Board of Supervisors was held on March 13, 2024 at 7:00 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:12 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Interim Zoning Officer Tina Serfass and Zachary Karasek of Ott Consulting. There were (26) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

EXECUTIVE SESSION

Chairman Smith announced that the Board of Supervisors held an Executive Session on 3/13/24, from 6:35 pm - 7:10 pm. Sol. Ceraul and Sec. Purdue were also in attendance.

APPROVAL OF BILLS:

General Fund	#	20224-20271	\$61,519.41
Garbage Fund	#	1244	\$81,521.13
Recreation Fund	#	1825	\$ 130.00

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$61,519.41. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None **Vote 2 – 0 – 1**

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,521.13 and Recreation Fund bills in the amount of \$130.00. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

TAX CHANGES: Real Estate Tax Changes, Garbage Changes

There was (1) interim real estate & garbage addition at 810 Emerald Valley Lane.

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of February 29, 2024 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Meeting of February 14, 2024

Chair Smith moved to approve the minutes of February 14, 2024. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

CORRESPONDENCE:

- 1) PSATS – 2024 Proposed Resolutions and Nominations Report** – noted copies of all in Board mailboxes
- 2) Lehigh Valley Mitigation Plan Review** – noted copy emailed to Board
- 3) Slate Belt Chamber Newsletter**
- 4) PennDOT Traffic Counts** – PennDOT advised that they will be doing traffic counts on portions of the following roads in Washington Twp: Birchwood, Sundance, Springfield, Hester and Kennedy.

- 5) **Rt 611/Richmond Bridge Closure** – PennDOT advised that the Rt 611 bridge at Richmond Rd will be closed April 2, 2024 through November 2024.

PUBLIC COMMENT:

- 1) **Joey Tietz** of Rutt Rd. asked for an update on the Meadowbrook Mobile Home Park; specifically, if fines were being imposed. The Board advised that they are recommending approval to have the Township Engineer site the owner and send the issue to the Magistrate, who will then determine if/what fines will be imposed.
The Board also advised that repairs have been done to the septic and site inspections have been done and to this point, there is nothing more that can be done.
Mr. Tietz also brought up the garbage and broken-down trailers that are on the property. A letter was sent by the ZO.
- 2) **Rayni Taylor** of Richmond Rd, mobile home park resident, added that complaints have been submitted to the Township, but there is no follow-up back to the residents. Super Huratiak stated that once the Board was involved, there has been action and that, while these matters take time, they are being handled.
- 3) **Toni Trigiani** of Springfield Dr. read ordinance #156, which states trucks are not allowed to travel on certain Township roads. The Board said they will look into this matter and advise at another meeting.

SUBDIVISIONS:

- 1) **Ohland – Palmer Rd – Minor Subdivision**
Applicant: Tanner Ohland
Address: 50 Palmer Rd.
Engineer: Policelli Assocs.
Approval
Deadline: 5.21.24

Scott Policelli of Policelli Assocs. addressed the Board regarding the Ohland Palmer Rd. Minor Subdiv. On 2/20/24 the PC recommended approval of waiver #6 on the Ott Consulting review letter of 2/14/24 as well as approval on #14.

Chair Smith made a motion to approve waiver #6 and approve #14 of the Ott Consulting letter dated 2/14/24 for the Ohland Palmer Rd. Minor Subdiv. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

Super Huratiak made a motion to approve the Ohland Palmer Rd. Minor Subdiv. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

RECREATION: Justin Huratiak –

- 1) Someone has been using the dumpster at the Rec Complex for construction debris. Super. Huratiak would like the police to patrol more or install motion cameras. There are currently no signs posted that construction debris is not allowed.
- 2) Super. Huratiak also asked about the lights on the back of the building above the garage doors. The center light goes off and on. Per Chief Krome and Rd Foreman Hester, the lights are light sensitive and when headlights shine on them, they go off.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report**
There were 250 documented “calls for service” in Feb 2024.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of Feb 2024 was 3938.
- 3) **Part-Time Officer** – Chief Krome would like to add (2) new PT officers. He has interviewed some possible candidates and would like to make offers.

Chair Smith made a motion to approve the hiring of (2) Part-Time Police Officers. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report** - The Feb 2024 report was presented to the Board of Supervisors.
- 2) **UCC Opt-In/Opt-Out** – Waiting on an update from the State.
- 3) **Ag Security Application – Richmond Rd – E10 9 4 0134**

Chair Smith made a motion to approve the Ag Security Application – Richmond Rd – E10 9 4 0134. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **Open Violations** – moved conversation to Engineer’s Report

ENGINEER’S REPORT:

- 1) **MS4 Stormwater Management Ordinance Update – Exp. 9/2024** – Episcopal Apts is okay with moving forward but they are requesting some type of liability agreement. Sol. Ceraul will work up something.
- 2) **440 Mount Pleasant Rd Driveway** – A letter was sent that the owner must correct the driveway that was installed. They have 60 days from the date of the letter.
- 3) **Meadowbrook Mobile Home Park** – Ott’s latest letter dated 3/7/24 states the possibility of going to the Magistrate.

Super Huratiak made a motion to have Ott Consulting send the paperwork to file this issue to the Magistrate. Chair Smith seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **15/45 Locke Heights Rd.** – Ott Consulting sent a letter in February to which the owner has until 3/15/24 to reply. The Board advised to follow up with the owner after 3/15/24.

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Status** – The Board would like to use the remaining funds towards the 2024 road project. More details and numbers to be finalized at a later date.
- 2) **Grant Writers** – The office had a conference call with a potential grant writer. More information in the coming months.
- 3) **Salt Agreement** – 3/15/24 – Sec. Purdue amended the salt totals to 400, per Road Master Smith and Road Foreman Hester.
- 4) **Potential Award of the 2024 Road Project** – Paving and the 2024 Road Project – Sealcoat

Chair Smith made a motion to award the 2024 Paving Road Project to Bracalente Construction for \$386,872.69 and the Sealcoat Road Project to Asphalt Maintenance Solutions for \$292,810.80. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 5) **Farm Field Rental** – The farm field rental contract has expired.

Chair Smith made a motion to extend the lease rental with Sean Kneebone for (1) year. The current annual rental fee and payment terms are to remain the same with this extended contract to expire 3/31/25. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 6) **Commercial Insurance Renewals** – Our current agent is working up quotes and our old agent asked if he could quote again. The Board agreed to entertain a quote from Thomas Insurance.
- 7) **Water Testing at the Municipal Building** – the PA DEP was here to do water testing. The Twp shows no record of having chlorine tested, which they recommend be done monthly. The chlorine test didn’t show any issues, but going forward we need to have a log of when we test it. This does not require a certified testing company. The office ordered a tester and Road Foreman Hester said they would handle the monthly testing.
- 8) **Township Audit Results** – ZA is scheduled to attend the March afternoon meeting, 3/27/24 at 3:30 pm to go over the results.
- 9) **Liquid Fuels Funds Received** – The 2024 Liquid Fuels funds were deposited to the Township account on 3/8/24 in the amount of \$219,404.36.

ROADMASTER’S REPORT: Robert Smith – Nothing to report

SOLICITOR'S REPORT: David Ceraul

- 1) **Alternate Solicitor Santee – Quarry Ridge – Municipal Line Agreement with Bangor Borough –**
No update at this time. Atty. Santee advised that he will touch base with the Board once he speaks to opposing counsel.
- 2) **Sol. Ceraul advised** that the Lobb – Richmond Rd Subdiv 2023 required an agreement between the Lobbs and the prospective buyer that the max of 10k impervious coverage has been met and no construction can be done on the lot without a drainage plan review/approval. Sol. Ceraul provided an agreement that required all parties' signatures.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 8:18 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors