

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS' MEETING
May 13, 2026**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:00 PM. In attendance were Vice Chairman Tolino, Supervisor Huratiak, Secretary/Treasurer Cifuentes, Police Chief Krome, Engineer Matt Evans, Solicitor Santee, Interim Zoning Officer Howard Beers, and Engineer Daren Martocci. There were 18 people in the audience.

PLEDGE OF ALLEGIANCE: Recited.

APPROVAL OF BILLS:

Chairman Smith moved to approve the General Fund Bills in the amount of \$77,250.94. Supervisor Huratiak seconded.

VOTE 2-0-1

Chairman Smith moved to approve the Garbage Fund bill in the amount of \$82,055.56 and the Recreation Fund bills in the amount of \$3,083.40. Vice Chairman Tolino seconded.

VOTE 3-0-0

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions
Chairman Smith motioned to approve the four 2026 Real Estate Tax changes in the amount of \$1,295.66 and the three 2025 Garbage Tax changes in the amount of \$1,052.08. Supervisor Huratiak seconded.

VOTE 3-0-0

TREASURER REPORT: Sharon Cifuentes – The Treasurers report is available to view at the township administration building.

APPROVAL OF MINUTES: Robert Smith

- 1) Approval of the Board of Supervisors Meeting Minutes of December 10, 2025. December 10th date was a typo. The minutes for approval are April 8th, 2026.

Chairman Smith motioned to approve the minutes of April 8th, 2026. Supervisor Huratiak seconded.

VOTE 3-0-0

PUBLIC COMMENT: NONE

COMMUNITY CONVERSATION ABOUT ZONING: Shannon Callouri of Hailstone Economic spoke about zoning and Plan Slate Belt. Plan Slate Belt is a project Washington Township is involved in and is a multi-municipal comprehensive plan. Eight communities in our region came together to develop this plan. Shannon discussed the project goals, how we prepare and plan for the future, and how zoning ties in. The next step is to update the zoning

ordinances of the participating communities. It was then opened up to the public for questions and feedback.

Chairman Smith announced that prior to the start of the meeting a twenty-minute executive session was held regarding personnel . In attendance were Chairman Smith, Vice Chairman Tolino, Supervisor Huratiak, Solicitor Santee, and Chief Krome.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report** - In the month of April there were 64 citations, 5 arrests and 291 incidents.
- 2) **Vehicle Mileage** – Police vehicle mileage for the month of April was 5,307 miles.
- 3) **Agreement for Pennsylvania Crash Information Tool** – Chief Krome spoke about the agreement for the crash information tool and the resolution that needs to be provided with it. Solicitor Santee reviewed the agreement and resolution.

Chairman Smith motioned to approve and adopt Resolution 12-2026 authorizing and directing James Krome, Chief of Police, to sign the Electronic Access Agreement for Pennsylvania Crash Information Tool, entered with the Commonwealth of Pennsylvania, Department of Transportation. Supervisor Huratiak seconded.

VOTE 3-0-0

- 4) **Police Donation** - The township received a donation that was specifically designated for a speed limit flasher on Route 191. Donations are always welcome and appreciated, however 191 is a state road and out of our jurisdiction. Secretary Treasurer Cifuentes will return the check, along with a letter, to the donor.
- 5) **Enradd – Speed Timing Device** – This device is no longer being used and Chief Krome recommended selling it on Municibid.

Chairman Smith motioned to approve selling the Enradd Speed Timing device by placing it on Municibid. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 6) **Personnel** – Tabled for a later date.

ZONING REPORT: - Howard Beers – Interim Zoning Officer Beers

- 1) **30 Beechwood Ct.** – Interim Zoning Officer Beers sought permission to file with the District Magistrate regarding operating a business with employees out of a residential property.

Chairman Smith motioned to authorize Interim Zoning Officer to file with the District Court for 30 Beechwood Ct, Bangor, PA 18013. Supervisor Huratiak seconded.

VOTE 3-0-0

- 2) **1002 Washinton Blvd.** – The occupants were given until the end of the month to clean up the property.

Public Comment : Joe Fiorentino of 40 Beechwood Ct asked about the general process and time frame of filing with the District Court. Solicitor Santee explained the process

and answered some additional process questions. Paul Brossman of 20 Beechwood Ct. Bangor Pa also commented.

ENGINEER REPORT: Matt Evans

1) Traffic Study – Flicksville Rd. – Engineer Evans presented the speed study to the board. Based on analysis, a midblock crosswalk may be implemented . Some traffic and speed mitigation could also be considered

Chairman Smith motioned to authorize Keystone Consulting Engineers to provide a proposal for a plan along with a cost estimate, including additional advanced warning, for improvements along Flicksville Rd. Supervisor Huratiak seconded.

VOTE 3-0-0

Traffic Study – 5 Points Richmond Rd. - Engineer Evans presented the speed study to the board. Per the analysis the speed limit is posted appropriately. The township may consider traffic control devices. This is a state road, and next step would be to go to PennDOT with the findings.

Public Comment - Michelle Rowe, of 5 Points Richmond Rd., commented on the accidents that have occurred.

Chairman Smith motioned to authorize Keystone Consulting Engineers to submit the traffic study findings to PennDOT and request feedback. Vice Chairman Tolino seconded.

Vote 3-0-0

2) 136 Hester Rd. – Minor Subdivision – Engineer Evans discussed the minor subdivision and comments. Brian Pyscher, of Stateline Engineers, stated they will comply with all the comments in the review letter and asked for clarification on comment 20. The recreation fee in lieu of open space was also discussed.

Supervisor Huratiak motioned to approve the 136 Hester Rd Minor Subdivision Plan contingent upon satisfaction of all the conditions in Keystone Consulting Engineers’ review letter. Vice Chairman Tolino seconded.

VOTE 3-0-0

3) 800 South Main St. – Land Development Plan – Engineer Matt Evans discussed the Land Development plan. The Planning Commission recommended a few waivers. It was also discussed that the applicant would provide a recreation fee in lieu of open space dedication.

Supervisor Huratiak motioned to approve the land development submission for T Mac Builders LLC as preliminary and final. Chairman Smith seconded.

VOTE 3-0-0

Supervisor Huratiak motioned to grant waiver of # 26 with a deferral on a plan note that states at the time sidewalks about the property, sidewalks would have to be installed to match the ordinance. Chairman Smith seconded.

VOTE 3-0-0

Supervisor Huratiak motioned to grant a waiver of the requirement to install street trees. Vice Chairman Tolino seconded.

VOTE 3-0-0

Supervisor Huratiak made a motion to approve the 800 Lower South Main Street Land Development application conditioned upon satisfaction of the remaining engineer comments on the review letter. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 4) Public Works Building** - Engineer Matt Evan had circulated a plan, a preliminary sketch plan with building layouts and preliminary grading. The next step would be to contact Ann Flood's office to schedule a meeting about grant opportunities. Supervisor Huratiak suggested cost estimates be provided.

BOARD OF SUPERVISORS: Robert Smith

- 1) HVAC System** – The condition of the HVAC systems in the administration building were discussed. Repairs have been costly. Due to the dollar amount of replacement, it would have to go out for bid.

Supervisor Huratiak motioned to approve going to bid for new HVAC system, obtaining quotes for both a standard system and heat pumps. Vice Chairman Tolino seconded.

VOTE 3-0-0

- 2) Fire Alarm System** - Repair and replacement of the fire alarm equipment were discussed. Quotes that were obtained were also discussed, including costs for the burglary alarm.

Chairman Smith motioned to award Hi-Tech Security Alarms, Inc. the contract to replace/monitor the municipal building fire system in the amount of \$7,245.00 and to upgrade/monitor the existing security system in the amount of \$910.00. Vice Chairman Tolino seconded.

VOTE 3-0-0

Chairman Smith motioned to terminate Pye Barker as our fire and security alarm system provider and monitor. Vice Chairman Tolino seconded

VOTE 3-0-0

- 3) Driveway Permit – Ordinance 308** – The ordinance and timeframes within were discussed.
- 4) Payroll / Direct Deposit** – Mandating direct deposit of payroll was discussed. Solicitor Santee will review the employee handbook, Police agreement and Road Dept agreement.
- 5) Act 14 Notification – PPL Project** – Discussed and tabled.

- 6) **BCO – Building Code Official** – Discussed the BCO position. The current BCO stated he would stay on until the end of the year. Secretary Treasurer Cifuentes will contact those who provided proposals and inform them the township will be looking in the fall for new BCO services.
- 7) **First Energy Street Light Conversion** – Discussed. Tabled agreement and will compile street light bills for the next meeting.
- 8) **Article 8 - Clarification of 8.5.J Subsection 2** – Solicitor Santee provided clarification about when the Zoning Hearing Board decision are provided to the Board of Supervisors. The Board also discussed a potential policy regarding Zoning Hearing Board agendas and minutes being provided to the Board of Supervisors and taken by the appointed Zoning Secretary. Solicitor Santee will investigate the matter further.
- 9) **New Agricultural Security Application** – George and Brielle Lobb
Chairman Smith motioned to acknowledge receipt of an Agricultural Security Application from George Lobb, Jr. and Brielle Lobb. Supervisor Huratiak seconded.

VOTE 3-0-0

- 10) **Zoning Officer Appointment** – It was discussed that there is no longer a residency requirement for the Zoning Officer position.

Chairman Smith motioned to appoint Howard Beers as the Zoning office, dropping his Interim Zoning Officer title. Vice Chairman Tolino seconded.

VOTE 3-0-0

ROADMASTERS REPORT: Robert Smith

- 1) **Excavation Permit Fee – Ackermanville Rd.** – PA American Water is placing a new line on Ackermanville Rd. They will pave the road after completion. They are looking for a waiver of the permit. The Board discussed requiring them to bond the work. Road Master Smith will investigate the matter further.
- 2) **Dump Truck Repair – Hydraulic Cylinder**
Chairman Smith motioned to purchase a new hydraulic cylinder for the dump truck and have the road crew install it. Vice Chairman Tolino seconded the motion.

VOTE 3-0-0

SOLICITORS REPORT: Ricky Santee

- 1) **Franklin Hill East and West** – Solicitor Santee provided an update and discussed the Franklin Hill East and West solar farm with the Board.

Supervisor Huratiak made a motion authorizing the Zoning Officer to forward this matter to the Planning Commission for an advisory review with the request that they review this land development site plan in comparison to our comprehensive plan and current zoning. Vice Chairman Tolino seconded.

Vote 3-0-0

PUBLIC COMMENT: Chairman Smith announced that Deana Keyser of Washington Blvd. was missed during public comment. Deana Keyser asked about how long could used cars for sale could be placed out by the road. The Zoning Officer and Board discussed the matter.

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 10:03 PM. Vice Chairman Tolino seconded.

Vote 3-0-0

Respectfully submitted,

Sharon Cifuentes
Secretary/Treasurer