

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
AGENDA
August 14, 2024, 2024, at 7:00 PM**

CALL TO ORDER: Chairman Smith called the meeting to order at 7:02 p.m. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Secretary/Treasurer Sharon Cifuentes, Solicitor David Ceraul, Zachary Karasek of Ott Consulting, and Chief Krome. There were 3 people in the audience.

PLEDGE OF ALLEGIANCE: Recited.

EXECUTIVE SESSION: Chairman Smith announced that the Board of Supervisors held an Executive Session on August 9, 2024, from 9:00 a.m. to 10:00 a.m. for a personnel matter. Secretary Sharon Cifuentes was also in attendance.

APPROVAL OF BILLS:

General Fund	CHECK # 20491-20558	\$581,949.32
Garbage Fund	CHECK # 1250	\$81,603.35
Recreation Fund	CHECK # 1838-1841	\$381.22
Liquid Fuels Fund	CHECK # 1037	\$200,000.00

All bills are on file in the Administration Building and can be viewed during regular business hours.

**Chairman Smith moved to approve the General Fund bills in the amount of \$581,949.32. Super. Huratiak seconded the motion. Vice Chair Tolino abstained.
Public Comment: None Vote 2 – 0 – 1**

**Chairman Smith moved to approve the Garbage Fund bills in the amount of \$81,603.35, the Recreation Fund bills in the amount of \$381.22, and the Liquid Fuels bills in the amount of \$200,000.00. Vice Chair Tolino seconded the motion.
Public Comment: None Vote 3 – 0**

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions Real Estate 2024 – (2) 89 Cedar and 276 Hester
Garbage 2024 – (0)

**Chairman Smith moved to approve the tax changes. Supervisor Huratiak seconded the motion.
Public Comment: None Vote 3-0**

TREASURER'S REPORT: Sharon Cifuentes

- 1) Account Balance Review – The account balances as of July 31, 2024 were reviewed.

APPROVAL OF MINUTES: Robert Smith

1) Board of Supervisors Meetings of July 10, 2024, and July 24, 2024
**Chairman Smith moved to approve the meeting minutes of 7/10/2024 and 7/24/2024. Vice Chairman Carl Tolino seconded the motion.
Public Comment: None Vote 3-0**

CORRESPONDENCE:

- 1) **2024 Corrective Action Plan from Bangor Borough Sewer Authority**

PUBLIC COMMENT: Colin Vozeh of 45 Ryan Dr – He made a complaint about a neighbor who has created a groundhog habitat and that the groundhogs were causing damage to his shed and deck. Discussion was had about there being little that the township could enforce as they are wild animals. Suggested various avenues Mr. Vozeh could take to try to remedy the problem.

RECREATION: Justin Huratiak – None

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report**

There were 280 documented “calls for service” in July 2024.

- 2) **Police Vehicle Mileage**

Total mileage for the police vehicles for the month of July 2024 was 4853.

- 3) **Personnel**

Chief Krome recommended moving a Part-time officer to Full-time, effective with the next pay period. Recommended probation period be until the end of the year.

Chairman Smith moved to move a Part time Police Officer to Full Time Police Officer with a probation period until the end of the year. Vice Chairman Tolino seconded the motion.

Public Comment – None

Vote 3-0

ZONING REPORT:

- 1) **Zoning Officer Position and Alternate Zoning Officer**

Chairman Smith moved to accept the resignation of Kathleen Purdue as Interim Zoning Officer effective 8/14/2024. Supervisor Huratiak seconded the motion.

Public Comment: None

Vote 3-0

Chairman Smith moved to appoint Howard Beers as Part time Zoning Officer effective 08/19/2024. Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 3-0

Supervisor Huratiak moved to appoint SFM Consulting as Alternate Zoning Officer contingent upon their acceptance. Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 3-0

- 2) **Activity Report**

- 3) **UCC Opt-In/Opt-Out – No Update**

- 4) **Open Violations**

ENGINEER’S REPORT: Jeffrey Ott/ Zachary Karasek

- 1) **MS4 Stormwater Management Ordinance Update – Expiration 9/2024 – Advertisement Approval**

Zachary Karasek – advised holding off on updating while awaiting LVPC changes.

- 2) **Quarry Ridge Sewerage Facility Planning Module Resolution**

Supervisor Huratiak moved to accept Quarry Ridge Sewerage Facility Planning Module Resolution 17-2024 contingent on the Planning Commissions review and approval. Vice Chairman seconded the motion.

Public Comment: None

Vote3-0

3) Country Mews Estates –

Discussion was had about Country Mews Estates. Z. Karasek recommended increasing security based on the punch list. Solicitor Ceraul recommended a meeting.

4) Bangor Borough Sewer Authority Corrective Action Plan – to be discussed at Planning Commission meeting on 08/20/2024.

BOARD OF SUPERVISORS: Robert Smith

1) Shepherds Hill Lot Line Adjustment No 2

Chairman Smith moved to conditionally approve Shepherds Hill Lot Line Adjustment No 2. on the recommendation of the Planning Commission. Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 3-0

2) Lobb Jacktown Min Sub 2024

Supervisor Huratiak moved to conditionally approve Lobb Jacktown Min Sub 2024 upon the Planning Commission's review of the Ott letter. Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 3-0

3) Meadowbrook Mobile Park

There was no court update. Discussed issues at mobile park.

Supervisor Huratiak moved to authorize Solicitor Ceraul to start condemnation process and paperwork. Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 3-0

4) Transfer of Funds

Chairman Smith motioned to approve a transfer of \$200,000 from the Tax Account to the Capital Reserve Account. Supervisor Huratiak seconded the motion.

Public Comment: None

Vote 3-0

ROADMASTER'S REPORT: Robert Smith

1) Road Pick-Up Truck: Resolution 18-2024 for Fidelity Bank Lease

Chairman Smith moved to approve Resolution 18-2024 for the Fidelity Bank Lease. Supervisor Huratiak seconded the motion.

Public Comment: None

Vote 3-0

2) New Public Works Building

Updates and Zoning concerning the new building were discussed.

SOLICITOR'S REPORT: David Ceraul

1) No update.

ADJOURNMENT: The meeting was adjourned at 8:57 p.m.