

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Regular Meeting June 14, 2023**

The Regular Meeting of the Washington Township Board of Supervisors was held on June 14, 2023, at 7:00 pm. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 7:04 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Chief Krome, Secretary/Treasurer Katie Purdue, Solicitor David Ceraul, Interim Zoning Officer Tina Serfass and Dominick DiPaolo of Ott Engineering. There were (3) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

APPROVAL OF BILLS:

General Fund	#	19724-19780	\$91,863.82
Garbage Fund	#	1235-1235	\$81,068.92
Recreation Fund	#	1799-1801	\$ 272.41
Sinking Fund	#		\$ 0

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chair Smith moved to approve the General Fund bills in the amount of \$91,863.82 Super. Huratiak seconded the motion. Vice Chair Tolino abstained.

Public Comment: None **Vote 2 – 0 – 1**

Chair Smith moved to approve the Garbage Fund bills in the amount of \$81,068.92 and the Recreation Fund bills in the amount of \$272,41. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

TAX DUPLICATE CHANGES: Real Estate Tax Changes, Garbage Changes

There were three (3) interim real estate changes & one (1) garbage change.

Chair Smith made a motion to approve the interim Real Estate and Garbage Tax Changes. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

TREASURER’S REPORT: Katie Purdue

1) Account Balance Review

The account balances as of May 31, 2023 were reviewed.

APPROVAL OF MINUTES: Robert Smith

2) Regular Meeting of May 10, 2023.

Chair Smith moved to approve the minutes of the regular meeting held on May 10, 2023. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

CORRESPONDENCE:

- 1) PennDOT Bridge Inspection Notification** – The Township received a letter from PennDOT that the bridge on Sunset Dr. is due for inspection by August 2024. PennDOT handles the inspection scheduling with payment coming out of the Liquid Fuels money that the Township receives annually.
- 2) PSATS News Bulletin & 2023 Resolutions** – noted

- 3) **Northampton County Centenarian Celebration** – Northampton County is having a celebration luncheon for all County residents that are 100+ or will be 100 this year. All nominations to be submitted to the County no later than July 14, 2023.

PUBLIC COMMENT:

- 1) **Vice Chair Tolino** asked about the potential for the Township to invest funds as has been discussed in the past. An Investment Policy resolution was enacted in 2023 for this. Sec. Purdue will check on the current rates that the Township is getting and report to the BOS.
- 2) **Vice Chair Tolino** would like to move forward with the potential new Road Garage Building at 4 Flicksville Rd. and wants to take the first steps of a feasibility study by Ott Consulting.

Vice Chair Tolino made a motion to amend the agenda for the meeting and request that Ott Consulting move forward with a feasibility study for the size, location, etc of the new Road Garage Building at 4 Flicksville Rd. Chair Smith seconded the motion.

Public Comment: None **Vote 3 – 0**

RECREATION: Justin Huratiak

- 1) **Recreation Complex Sign Purchase** – Super Huratiak said the Recreation Board would like to get the complex signs installed. He asked if the office could complete the zoning application and submit it to ZO Serfass.
- 2) **Fertilizer/Pesticide Application** – The employees that took the class and testing for the herbicide and pesticide application did not pass and will be retesting Aug 18, 2023. Chair Smith advised that the application could wait.

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) **Incident Report**
There were 270 documented “calls for service” in May 2023.
- 2) **Police Vehicle Mileage**
Total mileage for the police vehicles for the month of May 2023 was 4694.

ZONING REPORT: Interim Zoning Officer Tina Serfass

- 1) **Activity Report**
The May 2023 report was presented to the Board of Supervisors.
- 2) **Continued Discussion Regarding UCC Opt-In/Opt-Out**
No update
- 3) **Dunkin Donuts** - The parking lot is still an ongoing issue. The owner painted arrows in the parking lot but cannot eliminate parking. If the overflow of traffic continues to be a problem, the Police Officers will be issuing citations.
- 4) **851 Washington Blvd** – At the April Board meeting the BOS gave the owner a 60-day ext to clean up the yard of what looks like an eternal garage sale. The property started to get cleaned up but looks like more items are back. The BOS directed ZO Serfass to contact the owner and advise the property needs to be cleaned up.

ENGINEER’S REPORT:

- 1) **MS4 Stormwater Management Ordinance Update** – No Update
- 2) **32 Bunny Trail – Well Isolation Waiver Request** – Denise Ripley, the owner of 32 Bunny Trail addressed the Board stating that the existing septic system is failing but the lot is too small to adhere to the DEP regulation of the 100’ isolation distance from the septic to the well. The current system is 35’ and Mrs. Ripley is asking for a waiver of this requirement per the DEP ordinance that the local government can override this.

Super Huratiak made a motion, per the request of the owner of 32 Bunny Trail and the recommendation from Ott Consulting, to approve to waive the isolation distance for the new septic system. Chair Smith seconded the motion.

Public Comment: None **Vote 3 – 0**

BOARD OF SUPERVISORS: Robert Smith

- 1) **American Rescue Plan Funding, Discussion Regarding Use of Funds and Use of Resources to Support Process** – A transfer switch needs to be replaced on the generator at the Township building. The Board would like to use the ARP for this. We have quotes that need to be reviewed.
- 2) **Award of Anti-Skid** –

Chair Smith made a motion to award the Anti-Skid to Heidelberg Materials LLC. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

After further review of the bid results, it was discovered that Heidelberg didn't quote all of the items.

Chair Smith made a motion to rescind the award of the Anti-Skid to Heidelberg Materials LLC and award to New Enterprises Stone & Lime Co. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

Discussion went on about the quantities that are needed vs. what was requested and the Board decided to reject the bids.

Chair Smith made a motion to rescind the award of the Anti-Skid to New Enterprises Stone & Line Co and reject all bids. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 3) **Award – Fuel Oil**

Chair Smith made a motion to award the Fuel Oil contract to Eastern/Superior Plus. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **Award – Propane**

Chair Smith made a motion to award the Propane contract to Eastern/Superior Plus. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 5) **Temporary Office Clerk** – The Township received 2 letters of interest for the Permanent PT Clerk position. One from Vicki Mack, who has held the position for the last 3 months. Sec. Purdue would like to offer the position to Vicki Mack.

Chair Smith made a motion to appoint Vicki Mack as the permanent PT Clerk position. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 6) **2022-2023 WC Audit** - The audit is done and all information has been submitted.

- 7) **Perin/Brodt Deed – Resolution No. 16-2023** – permitting the minor subdivision of parcel F9-10-1A.

Chair Smith made a motion to approve Resolution No. 16-2023 approving the minor subdivision of parcel F9-10-1A. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 2 – 1**

- 8) **Emergency Operations Plan – Resolution No. 17-2023** – Emergency Management Coordinator Abt reviewed the manuals and gave approval. Copies will be supplied to the Board of Supervisors, EMC Abt, the office and a copy emailed to the County.

Chair Smith made a motion to approve Resolution No. 17-2023 approving the 2023 Emergency Management Manual. Super Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

- 9) **Liquid Fuels Audit** – Complete. No issues found.

- 10) **Annual Pension Review** – RJ Hall was here and went over the 2020 and 2021 results of the pension. All information was given to them at the review and no issues were found.

- 11) **GoDaddy Annual Renewal** – We processed the renewal for 3 years rather than one. One year would have been roughly \$4400.00. The three-year renewal cost under \$7500, which resulted in a savings to the Township of over \$4700.00.
- 12) **National Night Out** – This is scheduled for Tuesday, August 1, 2023 from 5pm-8pm. There will be a food truck and an ice cream truck that will have food available for purchase. We will also have spirits for purchase from local vendors.
- 13) **Resident Post Card** – Sec. Purdue reported that in an attempt to bring more awareness to Township events and news and the new website, the office would like to send out a postcard to all residents. The total fee for this is roughly \$1000.

Chair Smith made a motion to approve the office sending out a postcard to all residents. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

ROADMASTER’S REPORT: Robert Smith

- 1) **Route 611 Bridge Project** – There was a kick-off meeting that the Township attended with PennDOT and their contractor for the Oughoughton Bridge on Rt. 611. Tentatively, road closures will not happen until the spring of 2024.
- 2) **2023 Road Project** – Roadmaster Smith reported that the 6’ pipe has been installed on Mount Pleasant Rd and the paving will start the end of June or beginning of July.

SOLICITOR’S REPORT: David Ceraul

- 1) **Municipal Boundary Agreement between Bangor and Washington Township** – Sol. Ceraul stated, upon input from the Board of Supervisors, the agreement to move the municipal boundary is off the table. The Board, Sol. Ceraul, ZO Serfass and Eng. DiPaolo further discussed forward steps. The Washington Township Planning Commission Chair Charles Dertinger was also present to add insight and expertise regarding the Washington Township SALDO. It was determined that the Quarry Ridge project will need to submit a complete application to The Washington Township Planning Commission for review/approval.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 8:50 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors