

Special Meeting October 18, 2023

The Special Meeting of the Washington Township Board of Supervisors was held on October 18, 2023, at 9:00 am in the Municipal Meeting Room. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Vice Chair Tolino called the meeting to order at 9:05 am. In addition to the Vice Chair Tolino, Supervisor Huratiak was present. Also present: Clerk Lisa Shetler, Bookkeeper Tina Cosenza, Road Department Foreman Craig Hester, and Secretary/Treasurer Katie Purdue. There were zero (0) people in the audience. Chair Smith entered the meeting at 9:19 am.

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC COMMENT:

None

BOARD OF SUPERVISORS: Robert Smith

1) 2024 Budget

Katie Purdue reviewed the layout of the DRAFT budget document dated 10/18/23. The DRAFT budget contains actual data for 2022 and the year-to-date value as of 10/15/23 and the projected end of year for 2023. Lastly, the document includes the estimated BUDGET amount for 2024.

The DRAFT budget to be discussed today is a starting point and will change as we receive additional information.

Katie Purdue and Tina Cosenza reviewed the content of each of the income and expense categories in the 2024 Draft General Fund budget (View 1 DRAFT 10-18-23).

Discussion:

- The Board requested decreasing 408.310 – Engineer Gen Govt from \$25,000 to \$15,000
- The Board requested increasing 411-540 – Vol. Fire Co. Donation from \$22,000 to \$25,000
- The Board requested increasing 412.541 – Rescue Squad Contribution from \$1000 to \$1500. Also on this account, the Township received a letter from the Suburban EMS requesting a donation of \$44,000 annually. The Board requested we get a budget from Suburban EMS detailing where the money will be spent. Sec. Purdue asked Lisa Shetler to see if they have a budget on their website.
- The Board requested decreasing 414.313 – Professional Services - Engineer from \$40,000 to \$30,000
- The Board requested decreasing 444.310 – Other Services – Stormwater Mgmt from \$37,000 to \$15,000. Ott Consulting had requested a budget amount of \$39,000. Based on the last (5) five years, the Board feels that \$15,000 is sufficient and wants to see an itemization of this from Ott. Sec. Purdue will request.
- The Road Dept has requested a purchase of a new utility truck in 2024. The Board requested a copy of an updated vehicle and equipment list and will address at the 10/25/23 meeting.
- The Board will have to determine wages for the office staff.
- The Board will have to determine the health insurance plan for the 12/1/23 renewal date.

ADJOURNMENT:

Chairman Smith moved, and Vice Chairman Tolino seconded to adjourn the meeting at 11:51 am.

Public Comment: None

Vote 3 – 0

Respectfully submitted,

Katie Purdue
Township Secretary/Treasurer