

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
Special Meeting May 22, 2024**

The Special Meeting of the Washington Township Board of Supervisors was held on May 22, 2024, at 3:30 pm. The meeting agenda was posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 3:33 pm. Vice Chair Tolino and Supervisor Huratiak were also in attendance. Also present: Interim Zoning Officer Tina Serfass, Secretary/Treasurer Katie Purdue and Bookkeeper Lisa Shetler. There was 1 person in the audience.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT: Charlie Nansteel of Locke Heights Rd. addressed the Board regarding a letter he received from the Zoning Officer and a violation letter that was sent out about his running a business on a residential property with no permits from the Township.

Mr. Nansteel advised that he had a hearing with the Zoning Hearing Board in May and received approval to move his business to another property that is already zoned commercially. The Board asked Mr. Nansteel to submit a formal response to the letter advising of that, to which Mr. Nansteel said his attorney is already preparing something.

BOARD OF SUPERVISORS: Robert Smith

1) Office Staff

Chair Smith made a motion to offer the Township Sec/Treas position to Sara Murphy at a rate of \$29.00 with possible increase after 90 days probation. Super. Huratiak seconded the motion.

Public Comment: None **Vote 3 – 0**

2) Summer Interns – Sec. Purdue advised that we received interest from (2) high school students; Gavin Mack and Cali Huratiak. They are both available to start the week of June 3, 2024.

Chair Smith made a motion to hire both Gavin Mack and Cali Huratiak for summer intern positions, at \$14/hour, 20 hours a week. Carl Tolino seconded the motion.

Public Comment: None **Vote 2 – 0 – 1 Super. Huratiak abstained.**

Super. Huratiak made a motion to amend the agenda to discuss the professional services and bidding these out. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

3) Professional Services – Interim Zoning Officer Serfass offered her resignation effective May 31, 2024. The Board discussed the options for a future Zoning Officer and will discuss and move forward with a plan of action at the June meeting. In the meantime, Sec. Purdue will handle the zoning department.

ADJOURNMENT:

Chair Smith made a motion to adjourn the meeting at 4:24 pm. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

Respectfully submitted,

Katie Purdue – Secretary/Treasurer
Washington Township Board of Supervisors