

Special Meeting March 23, 2022

The Special Meeting of the Washington Township Board of Supervisors was held on March 23, 2022, at 3:30 pm. The meeting was in-person. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chairman Smith called the meeting to order at 3:32 pm. Vice Chairman Tolino was in attendance. Supervisor Huratiak was absent. Also present: Bookkeeper Katie Purdue and Secretary/Treasurer Gail Putvinski. There were (2) people in the audience.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT:

- 1) None

BOARD OF SUPERVISORS: Robert Smith

1) Review of 2021 Audit Results by Zelenkofske Axelrod LLC

Jeff Weiss and Erin Bell of Zelenkofske Axelrod LLC provided an overview of the audit process and results. The review included the DCED report, letters and the Public Notice. The following points were noted: there were no issues identified in performing the audit, the total fund equity for the General Fund is higher than usual due to the unexpected ARP funds, and a weakness was identified due to the limited number of staff members which minimizes the ability to spread work responsibilities across the staff. This is typical for small municipalities.

2) Approve Filing of 2021 Financial Statements with DCED and Authorize Advertisement of Results

Chairman Smith made a motion, seconded by Vice Chairman Tolino, to approve the 2021 financial analysis and DCED report as prepared by Zelenkofske Axelrod LLC, authorize filing with the DCED and authorize advertisement of the 2021 financial summary.

Public Comment: None

Vote: 2 – 0

3) Potential Award of Buffer Planting

The Board of Supervisors requested quotes for obtaining and planting 100 arborvitae trees in the identified buffer area. Three quotes were obtained.

Vice Chairman Tolino made a motion to award the purchase and planting of 100 arborvitae, with top soil, in the buffer area, to R.F.E Enterprise LLC, the lowest bid, in the amount of \$8,100.00 and Chairman Smith seconded the motion.

Public Comment: None

Vote 2 – 0

4) Request from Police and Road Departments to Transition from Verizon Wireless to FirstNet Cell Service

The Police Department and Road Department have had ongoing issues with poor cell phone service. Officer Dieter researched the cost to transition to AT&T FirstNet and provided the Board of Supervisors with a proposal.

Chairman Smith made a motion to authorize the transition of cell phone service for the Police and Road Departments from Verizon to AT&T FirstNet contingent upon the confirmation that the contracts are no longer active and Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 2 – 0

5) Request for Letter of Support from East Bangor Borough for Grant Application

East Bangor Borough requested a Letter of Support from Washington Township for their Livable Landscape Grant Application for a new pavilion.

Chairman Smith made a motion to approve a Letter of Support to East Bangor Borough for their grant application for a new pavilion and Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 2 – 0

ADJOURNMENT:

Chairman Smith made a motion to adjourn the meeting at 3:55 pm and Vice Chairman Tolino seconded the motion.

Public Comment: None

Vote 2 – 0

Respectfully submitted,

Gail Putvinski – Secretary/Treasurer
Washington Township Board of Supervisor