

(Please silence your cell phone to avoid meeting distractions – Thank You)

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS
October 23, 2024 - 3:30 PM (In-person)**

CALL TO ORDER: Chairman Smith Chair Smith called the meeting to order at 3:37 pm. Vice Chair Tolino and Supervisor Huratiak were in attendance. Also present were Secretary/Treasurer Sharon Cifuentes, Bookkeeper Lisa Shetler, Interim Zoning Officer Howard Beers and BCO Paul Jarrett.

PLEDGE OF ALLEGIANCE: Recited

PUBLIC COMMENT: None

ZONING -Interim Zoning Officer Howard Beers

- 1) **Zoning Compliance Issue Updates** – Interim Zoning Officer Howard Beers provided updates on various zoning compliance issues.

BUILDING – Building Code Inspector Paul Jarrett

- 1) **Introduction of the New Building Code Official** -Paul Jarrett of Lehigh Valley Inspection Service was introduced to the Board Supervisors.
- 2) **Richmond Rd** – Meadowbrook Mobile Park located at 601 Richmond Rd was discussed. BCO Paul Jarret provided insight and will work with Interim Zoning Officer Howard Beers.

BOARD OF SUPERVISORS: Robert Smith

- 1) **Health Care Plan** – Discussed the various healthcare plan options investigating streamlining the HRA claims process with the Harrison Group.

Supervisor Huratiak made a motion to renew the existing healthcare plan with Capital BlueCross Chairman Smith Seconded the motion.

Vote 3-0

- 2) **Professional Services RFP**

Supervisor Huratiak made a motion to send out RFP's for all professional services. Vice Chairman Tolino seconded the motion.

Vote 3-0

- 3) **BOS Letter to Plainfield Twp** – Secretary Sharon Cifuentes will be sending a letter to Plainfield Township PA requesting that Washington Township be included in negotiations and discussions concerning the impact Waste Management-Grand central Sanitary Landfill is having on our area.

- 4) **2024 Budget Planning** -Discussion continued about the 2025 Proposed Budget.

Supervisor Huratiak made a motion for Solicitor Ceraul to engage Astound concerning non receipt of cable tv franchise fees. Chairman Smith Seconded the motion.

Vote 3-0

362.410 - Decreased from \$30,0000 to \$3,000.

400.300 - Decreased from \$9,500 to \$2,000. The Board suggested creating a budget line for IT services.

414.340 Secretary Cifuentes to check with PSATS about advertising in print.

421.310 – Bookkeeper Shetler to investigate ensuring the township is properly reimbursed for solicitor, SEO and engineer fees.

438.100 The amount is to be updated with road department November 1st, 2024, contract amounts.

438.001 – Decreased from \$350,000 to \$130,000.

**ADJOURNMENT: Chairman Smith made a motion to adjourn the meeting at 5:49 pm.
Vice Chairman Tolino seconded the motion.**

Vote 3-0