

Meeting October 25, 2023

The Meeting of the Washington Township Board of Supervisors was held on October 25, 2023, at 3:30 pm in the Municipal Meeting Room. The meeting format and agenda were posted on the Township website and the Administrative Building door.

CALL TO ORDER: Chair Smith called the meeting to order at 3:30pm. In addition to Chair Smith, Vice Chair Tolino and Supervisor Huratiak were present. Also present: Road Department Foreman Craig Hester, and Secretary/Treasurer Katie Purdue. There were zero (0) people in the audience.

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC COMMENT:

None

BOARD OF SUPERVISORS: Robert Smith

- 1) **Jeff Ott, Ott Consulting, 2024 Budget** – Eng. Ott addressed the Board to give an overview of the 2024 budget numbers for the MS4 obligations. He advised of planting and installing stakes on the designated locations, which may require bidding. The road department can potentially do the work, but the permit expires 2025, so all of this will need to be complete next year.
- 2) **Township Appointment Updates** – The 2023 Township Solicitor, Township Engineer and Interim Zoning Officer have all agreed to remain for 2024.
- 3) **Bookkeeper Role** – Tina Cosenza, bookkeeper, resigned from her position on Monday 10/23/23. Sec. Purdue is making a recommendation to the Board to accept the resignation and to appoint the current part-time clerk, Lisa Shetler, as the bookkeeper.

Chair Smith made a motion to accept Tina Cosenza's resignation and appoint Lisa Shetler as bookkeeper. Vice Chair Tolino seconded the motion.

Public Comment: None **Vote 3 – 0**

- 4) **2024 Budget** – The DRAFT budget to be discussed today is 2024 View 2 DRAFT 10/25/23. Katie Purdue reviewed the changes made from the input at the 10.18.23 meeting.

Changes:

- The Board requested decreasing 408.310 – Engineer Gen Govt from \$25,000 to \$15,000
- The Board requested increasing 411.540 – Vol. Fire Co. Donation from \$22,000 to \$25,000
- The Board requested increasing 412.541 – Rescue Squad Contribution from \$1000 to \$1500.
- The Board requested decreasing 414.313 – Professional Services - Engineer from \$40,000 to \$30,000
- The Board requested decreasing 444.310 – Other Services – Stormwater Mgmt from \$37,000 to \$15,000.

Discussion:

- 430.740 – Road Dept. Cap Purchase – The road department was asking for a new utility truck. Sec Purdue put this on Draft Budget View 1, 10/18/23. After reviewing the final budget number, the Board removed this from the draft budget.
- The Board requested increasing 444.310 – Other Services – Stormwater Mgmt from \$15,000 to \$30,000.
- The overall result is that all line items need to be adjusted to more reflect the estimated ending budget for 2023. Sec. Purdue will make additional changes for review at the 11/1/23 meeting.

ADJOURNMENT:

Chairman Smith moved, and Vice Chairman Tolino seconded to adjourn the meeting at 5:24 pm.

Public Comment: None

Vote 3 – 0

Respectfully submitted,

Katie Purdue
Township Secretary/Treasurer