

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

Regular Meeting October 9, 2024

CALL TO ORDER: Chair Smith called the meeting to order at 7:00 pm. Vice Chair Tolino and Supervisor Huratiak were in attendance. Also present were Secretary/Treasurer Sharon Cifuentes, Police Chief James Krome, Solicitor Dave Ceraul, Interim Zoning Officer Howard Beers, and Zachary Karasek of Ott Consulting.

PLEDGE OF ALLEGIANCE: Recited

EXECUTIVE SESSION: Chairman Robert Smith announced an executive session was held from 6 pm to 7 pm. Also in attendance were Police Officers Brian Kaiser and Glen Connelly.

APPROVAL OF BILLS:

General Fund	\$229,423.70
Garbage Fund	\$81,603.35
Recreation Fund	.00
Sinking Fund	\$27,573.41

All bills are on file in the Administration Building and can be viewed during regular business hours.

Chairman Smith moved to approve the township bills. Supervisor Huratiak seconded the motion. Vote 3-0

APPROVAL OF TAX CHANGES: Interim Real Estate and Additions, Garbage Additions
2023 Real Estate Changes (10)
2024 Real Estate Changes (2)

Chairman Smith motioned to approve the tax changes. Supervisor Huratiak seconded the motion. Vote 3-0

TREASURERS REPORT: Sharon Cifuentes

- 1) Account Balance Review – The account balances as of September 30, 2024, were reviewed.

APPROVAL OF MINUTES: Robert Smith

- 1) September 11, 2024

Chairman Smith moved to approve the minutes of the Board of supervisors regular meeting on September 11th, 2024. Vice Chairman Tolino seconded the motion.

Vote 3-0

CORRESPONDENCE:

- 1) PennDOT Notice of 2025 Estimated Liquid Fuels Allocation
- 2) Department of Audit General 2024 Volunteer Fire Relief Allocation
- 3) Department of audit General Municipal Pension System State Aid.
- 4) LVPC – Act 537 Special Study Update Review
- 5) LVPC – WAWA – 62 North Broadway Wind Gap Land Development
- 6) T and M -Bangor Borough Act 14 Notification for NPDES Renewal
- 7) Quarry Ridge Plan changes / Submittal

Correspondence was reviewed. Supervisor Huratiak spoke about the Quarry Ridge plan changes.

PUBLIC COMMENT: Pat Nicoletti of the Blue Valley Rescue squad presented to the Board of Supervisors. He spoke about the support needed for upcoming projects.

RECREATION: Justin Huratiak

1) Slide Replacement Playground slide is cracked and needs to be replaced
Supervisor Huratiak motioned to approve replacing the slide at a cost of \$1610.90 by the manufacturer. Chairman Smith seconded the motion.

Vote 3-0

POLICE DEPARTMENT REPORT: Chief James Krome

- 1) Incident Report – There were 295 calls for service, 37 citations and 10 arrests.
- 2) Police Vehicle Mileage – Mileage for September 2024 was 4,684.

ZONING REPORT: Howard Beers

- 1) Activity Report – Interim Zoning Officer Beers discussed the current activity.
- 2) UCC Opt-In/Opt-Out – The township is now opted in. It was discussed that the township will need to appoint a three-person appeals board for building code matters.

Supervisor Huratiak motioned to appoint Lehigh Valley Inspection Services as Building Code Official for the township. Vice Chairman Tolino seconded the motion

Vote 3-0

Supervisor Huratiak motioned to amend the motion to add a 10% administrative fee to Lehigh Valley Inspection Service's invoice as an administrative fee. Chairman Smith seconded the motion.

Vote 3-0

- 3) Open Violations – Interim Zoning Officer Howard Beers discussed the current open violations.
- 4) Mike Simineri – Mr. Simineri needs a letter from the Board of Supervisors to the County of Northampton to uncombine his lots.

Supervisor Huratiak made a motion to prepare a letter to the county to separate the lots contingent upon confirming zoning requirements are met and the lots are conforming. Vice Chairman Tolino seconded the motion.

Vote 3-0

ENGINEER'S REPORT: Jeffrey Ott/ Zachary Karasek

- 1) MS4 Annual Report – The report was discussed. Zachary Karasek will get clarification from Zach Mitchell on items listed. We will table signing MS4 report until clarification and additional information is received.
- 2) NPDES Permit Expiration Notice – Expiring August 31, 2025. The Board of Supervisors set a June 1, 2025, deadline.
Discussed 15/45 Locke Heights on Engineer's report

BOARD OF SUPERVISORS: Robert Smith

- 1) Centronia Presentation – Robert Madoff, CEO of Centronia, presented to the Board of Supervisors.
- 2) Washington Township Health Care Plan Approval – tabled until the October 2024 meeting at 3:30
- 3) Approval to Advertise Budget Meeting Dates.

Chairman Smith motioned to approve advertising for the township budget meetings. Meetings to be held October 18th at 9:00 am, October 23rd following the Board of Supervisors meeting at 3:30 pm, and November 6th at 9:00 am. Vice Chairman Tolino seconded the motion.

Vote 3-0

4) Approval to Appoint Riley and Company Inc for 2024-2026 Audits
Chairman Smith motioned to approve Riley and Company to perform the 2024-2026 Audits, financial statements preparation and tax return preparations. Supervisor Huratiak seconded the motion.

Vote 3-0

5) BCO Appointment – see UCC Opt-in section under zoning above.
Supervisor Huratiak motioned to authorize the BCO to take any action necessary to protect the health and safety of the public. Chairman Smith seconded the motion.

Vote 3-0

Supervisor Huratiak motioned to amend this motion to include all open violations. Chairman Smith seconded the motion.

Vote 3-0

- 6) Approval to Advertise for Diesel Fuel Bids – Copy of Invitation for bid provided.
Approval made at September 2024 meeting.
- 7) Investment Options - Will discuss further at budget meetings

ROADMASTER’S REPORT: Robert Smith

1) Approval of advertising for a Part-time Seasonal Snowplow Employee.
Chairman Smith motioned to advertise to hire a seasonal part time snowplow driver. Vice Chairman Tolino seconded the motion.

Vote 3-0

2) Approval to Advertise for the Sale of the Road Truck
Chairman Smith made a motion to approve placing the 2004 Ford F250 Super Duty Road truck on Municibid. Vice Chairman Tolino seconded the motion.

Vote 3-0.

SOLICITOR’S REPORT: David Ceraul

- 1) Ordinance Updates – Solicitor Ceraul provided updates about solar ordinance.

ADJOURNMENT: Chairman Smith motioned to adjourn the meeting at 9:01 pm. Vice Chairman Tolino seconded the motion.

Vote 3-0